

Agency Contract Claim for Reimbursement

FIRST AND FINAL CLAIM	
Contractor	Contract Number
Street Address	City, State, Zip Code
Every 15 Minutes Program Coordinator	Project Description Teen Choices 3 Grant, Project Number AL10111 Every 15 Minutes Program
Maximum Amount Payable By This Grant \$9,999.99	Actual Amount Being Claimed \$
Itemized Listing of Expenses (attach copies of all invoices/receipts)	
Note: A cover letter on Contractor's official letterhead <u>must</u> be included.	
Item	Amount
	,
Contractor's Signature	Date
Title	

Please return this document along with other required documents noted in the contract to:

California Highway Patrol Research and Planning Section Teen Choices 3 Grant Project Coordinator P. O. Box 942898 Sacramento, CA 94298-0001